

Application Form

APPLICATION FEE

Your application will be considered upon receipt of this application form, including all the supplementary documentation required, plus a non-refundable application fee of R 500.00. If you wish to pay the application fee by direct deposit or electronic transfer, please refer to page 3 for our banking details. In such cases, a copy of the deposit or transfer confirmation must be attached to the application.

ADDRESSES

| | | | |
|-----------------------|--|-------------------------|---|
| Postal Address | Stenden South Africa P.O. Box 2821 Port Alfred 6170, South Africa | Physical Address | Stenden South Africa 1 Grand Street Port Alfred 6170, South Africa |
|-----------------------|--|-------------------------|---|

Email: info@stenden.co.za

Fax: 086 604 4284

PERSONAL INFORMATION

Applicants must submit a copy of their Identity Document or Passport and a colour passport-sized photograph.

| | | |
|----------------------------|-------------------------------|---------------------------------|
| Surname | Male <input type="checkbox"/> | Female <input type="checkbox"/> |
| <input type="text"/> | | |
| First Name(s) | Place of birth | |
| <input type="text"/> | <input type="text"/> | |
| Date of Birth (dd/mm/yyyy) | Country of birth | |
| <input type="text"/> | <input type="text"/> | |
| ID Number | Passport Number | |
| <input type="text"/> | <input type="text"/> | |
| Home Language | | |
| <input type="text"/> | | |
| Home Address | | |
| <input type="text"/> | | |
| <input type="text"/> | | |
| Country | Postal Code | |
| <input type="text"/> | <input type="text"/> | |
| Postal Address | | |
| <input type="text"/> | | |
| Country | Postal Code | |
| <input type="text"/> | <input type="text"/> | |
| Telephone (Home) | Telephone (Work) | |
| <input type="text"/> | <input type="text"/> | |
| Fax | Cell | |
| <input type="text"/> | <input type="text"/> | |
| E-mail Address | | |
| <input type="text"/> | | |

STATEMENT OF APPLICATION

I hereby submit my application to be enrolled as a first year student at Stenden South Africa, Port Alfred

This application is for: January 2012 July 2012 January 2013 July 2013

HOW DID YOU HEAR ABOUT STENDEN SOUTH AFRICA

website word of mouth newspaper school presentation career evening

ACCOMMODATION

A number of options exist in terms of accommodation. Stenden South Africa offers residential accommodation, alternatively students can take responsibility to organise accommodation privately.

Will organise own accommodation Require Stenden South Africa accommodation

ACADEMIC REQUIREMENTS

Please refer to the Admission Policy of Stenden South Africa.

Relevant documentary proof of all qualifications and experience is required, including the last school results received.

South African applicant's criteria:

- National Senior Certificate with a total of 35 points of which four subjects must score at least four points or above; at least a score of four points for English, and at least 4 points or above for Mathematics and Mathematical Literacy
- National Senior Certificate with a score of 30 – 34 points is at the Academic Dean's discretion; with at least a score of four points or above for English, and at least 4 points or above for Mathematics and Mathematical Literacy
- National Senior Certificate with a score of at least four points or above in English, and at least 4 points or above for Mathematics and Mathematical Literacy and at least one successful tertiary qualification (NQF 4)

EDUCATIONAL EXPERIENCE

Concerns only your studies at secondary school, university or professional levels.

| Name of school and university (if applicable) | Type of school (public/private) | Course | Qualification |
|--|------------------------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

APPLICANT WORK EXPERIENCE DETAILS (if applicable)

| |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |

PERSONAL INTERESTS

Please list your principal extra-curricular activities (including hobbies) in their order of importance to you. Make comments or mention accomplishments such as sport achievements.

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|----------------------|
| <input type="text"/> |
| <input type="text"/> |

PERSONAL ESSAY (MOTIVATION LETTER)

Applicants must submit a personal essay (300 – 400 words in English) in which they answer the following questions:

- What are the characteristics needed to be a good manager?
- Why are you interested in a career in hospitality management?
- Why should Stenden South Africa accept you as a student?

UNDERTAKING BY APPLICANT

1. I Declare
 - 1.1 That prior to the date of enrolment, I will familiarise myself with the contents of all student rules and regulations as well as all of Stenden South Africa's policies and procedures relating to students;
 - 1.2 That for the duration of my studies at Stenden, I commit myself to compliance with all rules, regulations, policies and procedures the Stenden Board or any other authorised body or person may announce or amend from time to time; and which said rules, regulations, policies and procedures form part of my agreement with Stenden.
 - 1.3 That I am completing and signing this undertaking and application for admission with the full knowledge and permission of my parent/guardian/sponsor.
 - 1.4 That all particulars as provided to Stenden are true and correct, failing which my registration will be cancelled with immediate and automatic effect;
2. I hereby renounce any possible action against Stenden South Africa and indemnify Stenden from any claim that may arise from the following:
 - 2.1 Any loss of or damage to property, movable or immovable, including any consequential damage directly arising from damage to such property;
 - 2.2 Any injury, illness or death;
 - 2.3 Any event, incident or accident;
 - 2.4 Any legal costs or expenses relating to claims or lawsuits arising from the above-mentioned incidents;
3. I hereby accept and confirm that I will not be able to attend any classes of Stenden before the minimum claimable fees have been paid and/or all other outstanding payments arising from previous commitments have been settled.
4. I hereby accept liability/accountability for the payment of legal fees of Stenden, including attorneys' and client fees, as well as collection fees, if I should fail to honour any of my commitments with respect to payments.
5. I am aware of the fact that my enrolment is only valid if it complies with the regulations of the programme concerned, notwithstanding acceptance of this application by Stenden.
6. If this application is accepted, it will constitute part of the contract with Stenden South Africa.

Signature of Applicant:

Full Names:

Signature of Sponsor:

Full Names:

Date Signed:

Address of sponsor:

Sponsor Telephone:

Sponsor Cell:

Sponsor Email:

STENDEN SOUTH AFRICA BANKING DETAILS

STENDEN SOUTH AFRICA

First National Bank

BRANCH NO: 210917

ACCOUNT NO: 62241 6655 48

CURRENT ACCOUNT

REFERENCE: APPLICANTS NAME

SWIFT CODE: FIRZAJJ

UNDERTAKING BY LEGAL GUARDIAN/SPONSOR/GUARANTOR

- 1. I Declare
 - 1.1 That I have verified the information contained in the above form and that the particulars contained therein are true and correct;
 - 1.2 That I have familiarised myself with the contents of the undertaking by the prospective student and have given my permission for the concluding of the specified and consequent agreement with Stenden South Africa, entered into by the prospective student.
 - 1.3 That I am aware of the fact that there are student rules, regulations, policies and procedures in existence that have been promulgated by the Stenden Board or another authorised body or person. I confirm the I am aware that the board or other authorised body or person may from time to time promulgate additional student rules, regulations, policies and procedures and I agree that my son/daughter must commit himself/herself to compliance with such;
 - 1.4 That I will immediately notify the Academic Administrator in writing of any change of address;
- 2. I hereby renounce any possible action against Stenden and indemnify Stenden from any claim that may arise from the following:
 - 2.1 Any loss of or damage to property, movable or immovable, including any consequential damage directly arising from damage to such property;
 - 2.2 Any injury, illness or death;
 - 2.3 Any event, incident or accident;
 - 2.4 Any legal cost or expenses relating to claims or lawsuits arising from the specified incidents; and
 - 2.5 Any costs incurred for medical treatment; where such loss, damages, illness, injury, death, event or incident arises from my son's/daughter's visit to, training at and/or accommodation at Stenden and/or any associated tour/trip/excursion/visit/experiential training or transport that may occur during my son's/daughter's period of study at Stenden.
- 3. I accept that my son/daughter participates in the above activities at his/her own risk and that he/she voluntarily accepts the risks associated therewith.
- 4. I hereby accept, jointly with and separately from the prospective student, liability/accountability for the prompt and punctual payment of all amounts, of whatever nature, which the prospective student may owe Stenden, whether he/she follows the above-mentioned course and also with regard to residence accommodation.
- 5. I undertake to pay all legal costs of Stenden, including attorneys' and client fees, as well as collection fees, if I should fail to honour any of my commitments with respect to payment.
- 6. I hereby agree that the agreement arising from the signing of this document, notwithstanding the place of signing, is deemed to have been concluded in South Africa; provided that this application only becomes a valid and binding agreement upon the applicant's official enrolment.

Sponsor/Guardian Signature:

Date Signed:

Full Name:

| | |
|--|----------------------|
| _____ Applicant's Full Name and Surname | |
| _____ Applicant's Signature | _____ Date Signed |
| It is understood that any false or misleading information provided on this application form shall be considered sufficient cause for the disqualification of the applicant. | |